

PRESENTATION PACKAGES

Projector Support Package \$165

For client owned projector
Tripod screen with dress skirt
(appropriately sized to room)
Projection cart/stand
Basic technical support
All cabling included

Ballroom Projector Support Package \$295

For client owned projector
7'x12' fast fold screen
Projection cart/stand
Basic technical support
All cabling included

LCD Projection Package \$450

Recommended for breakouts or small meetings
Meeting room LCD Projector (3000 Lumens)
Tripod screen with dress skirt
(appropriately sized to room)
Projection cart/stand
All cabling included

Ballroom Projection Package \$650

Recommended for groups larger than 50 people
LCD Projector (5000 Lumens)
7'x12' fast fold screen
Projection cart/stand
All cabling included

LCD Monitor Package \$250

Installed in 3rd floor meeting rooms
70" LCD video/data monitor
Basic technical support

AUDIO PACKAGES

Sound System Package A \$175

Recommended for groups up to 50 people
(2) Powered speakers with stands
4 channel audio mixer
All cabling included

Sound System Package B \$325

Recommended for groups over 100 people
(4) Powered speakers with stands
12 channel audio mixer
All cabling included

LIGHTING PACKAGES

LED Decor Package \$250

(6) LED color fixtures arranged in room
All cabling included

Ballroom LED Decor Package \$500

(12) LED color fixtures arranged in room
All cabling included

Podium Special \$175

(2) Source 4 fixtures
Control board
Dimmer pack
All cabling included

Small Stage Wash \$250

(4) Source 4 fixtures
(2) Dimmer packs
12 Channel control board
All cabling included

LIGHTING COMPONENTS

Source 4 Leko or Par	\$45
LED Color Par	\$50
4 Channel Dimmer Pack	\$50
12 Channel Control Board	\$100

COMPUTERS & PRINTERS

Wired Internet (1 user)	\$150/day
Wireless Internet (up to 50 users)	\$50/day
Wireless Internet (over 50 users)	\$150/day
Laptop Computer	\$225.00
Telephone Line, Direct Dial	\$125.00

LABOR

Standard Operator \$60/hr

Monday - Friday

6am-5pm Straight Time
5pm-6am Time and a Half

Saturday, Sunday and Holidays

6am-Midnight Time and a Half
Midnight-6am Double Time
Holidays Double Time

A 4-hour minimum applies for all labor calls

PRESENTATION ACCESSORIES

Flipchart Easel with Pad & Markers	\$60
Flipchart Easel with Self-Adhesive Pad & Markers	\$70
Dry Erase Board w/ Markers & Eraser	\$55
Display Easel	\$10
Computer Presentation Remote	\$40
Conference Phone	\$150
Power Strip with Extension Cord	\$15
Black Pipe & Drape per foot	\$15

VIDEO & DATA COMPONENTS

Confidence Monitor	\$250
65" LCD Display Monitor	\$300
DVD/BluRay Player	\$75
Seamless Scan Converter/Switcher	\$225

AUDIO COMPONENTS

Wired Microphone	\$50
Podium Microphone, slim-line	\$70
Wireless Microphone	\$150
4 Channel Audio Mixer	\$50
6 Channel Audio Mixer	\$60
8 Channel Audio Mixer	\$80
12 Channel Audio Mixer	\$120
Powered Speaker with Stand	\$85
Computer/MP3/iPod Interface	\$25
House Sound Audio Patch	\$50



CREDIT CARD AUTHORIZATION FORM

I hereby authorize The Doubletree Hotel Denver Tech to apply the following charges to the credit card detailed below. Including damages that may be assessed to the event and/or guest-room space during the time of stay.

GUEST INFORMATION:

Event Name _____

TableNumber/Company _____

TYPE OF CHARGES: (CHECK ALL THAT APPLY)

Audio & Visual

CARDHOLDER'S INFORMATION:

Card Type: Visa Mastercard American Express Discover/Novus Diner's Club

Credit Card # _____ Exp. Date _____

Printed Name on Card _____ 4 Digit Identifier (if applicable) _____

Billing Address _____

Telephone # _____ Fax # _____

I warrant that the above information is complete and accurate, and hereby guarantee payment of all indicated charges. I understand that any charges not covered by the card will be due and payable immediately to The DoubleTree Hotel Denver Tech. Should this matter require collection by an attorney, I hereby promise to pay all costs of collection, including attorney's fees and court costs.

Cardholder's Signature _____ Date _____

Comments/Notes _____

THANK YOU FOR CHOOSING THE DOUBLETREE HOTEL DENVER TECH. WE LOOK FORWARD TO SERVING YOU.
7801 EAST ORCHARD ROAD | GREENWOOD VILLAGE, COLORADO 80111 | PHONE: (303) 779-6161 | FAX: (303) 253-3500